**PERSONAL LICENCE TO DESIGN PROCEDURES AND PROJECTS**

1. Applicant name
2. Email address
3. Organization
4. e-Invoice address
5. e-Invoice operator
6. Invoice reference

7. Academic degree and laboratory animal courses: when and where taken

8. Details of the course, if not given in the certificates

9. Additional information: If the course did not include all the topics listed below, describe how you have acquired the required knowledge, for example your work experience.

Attach the copies of your training course certificates.

REQUIREMENTS FOR PERSONAL LICENCE TO DESIGN PROCEDURES AND PROJECTS

A person is considered to possess the qualifications to design procedures and projects when he or she has an appropriate academic degree and has completed appropriate courses. The courses must cover the following topics (Section 18 of the Finnish Government Decree on the Protection of Animals used for Scientific or Educational Purposes 564/2013):

1) national legislation on the acquisition, breeding, care and use of animals used for scientific purposes;

2) ethics in relation to human-animal relationship, intrinsic value of life and arguments for and against the use of animals for scientific purposes;

3) principle of replacement, reduction and refinement;

4) anatomy, physiological characteristics, reproduction biology, reproduction, genetics, gene technology, breeding of animals and appropriate species-specific biology;

5) behaviour, care, environmental factors and enrichment of animals;

6) species-specific handling methods and procedures;

7) maintaining the welfare and health of animals as well as hygiene and advance prevention of ill-health;

8) identification of pain, suffering and distress in animal species the most commonly used for scientific or educational purposes;

9) anaesthesia, analgesia methods and killing of animals;

10) justification for the killing of an animal, removal from a project or suspension of procedures during a project; and

11) design of procedures and projects.