APPLY FOR PERMIT FOR CHANGES

These instructions are intended to help you to complete your application. You can prepare your application with these instructions and copy the text to the portal. The application must be completed in Finnish or Swedish.

Name

email

Organisation

Invoice address

Invoice operator

Invoice reference

**Basic details of the project**

Name and number of project licence

Previous change permits

Licence holder

Person responsible for implementing the project

Licence period

Species or numbers

**Details of the changes**

x I am submitting notification (personnel changes: licence holder or person responsible for project implementation) – Details:

x Licence period – New period:

x Species or numbers – New species or numbers:

x Procedures – Changes in procedures:

Attachments

Licence decision

Updated non-technical summary

Applicant's own attachments

INSTRUCTIONS FOR APPLYING CHANGE PERMIT

You need a change permit when you want to extend the licence period, increase the number of animals, change the procedures or increase the number of procedures.

You need a permit for changes in procedures if the changes increase or change the harm to the animal, or the severity of the procedure is higher than was anticipated in the project licence. You must apply for the change permit before the end of the original licence period.

Give the following details in your application:

1. Section(s) of the project plan affected by the changes
2. Reasons why the changes are needed
3. Details of the changes
4. Do the changes affect the severity of the procedures

On this form, you can also notify ESAVI if the licence holder or the person responsible for implementing the project is replaced, or if there are other issues that you consider relevant. ESAVI will not give any separate decision on these notifications.

Examples of situations where change permit is not needed:

Change of sex or age of animal.

Change of strain when no welfare issues exist.

Replacing a common route of administration with another common route (subcutaneous, intraperitoneal, venous).

Relocating a common blood sampling site into another common site. However, cutting of tissues (such as tip of tail) is not considered a common procedure.

Replacing a common anesthesia method with another common method.

Occasional and unpredictable change of severity to higher class with 1-2 animals.